

MINUTES OF THE MEETING OF STRATA COUNCIL STRATA PLAN NW 2040

*HELD AT 9045 MOORSIDE PLACE, BURNABY, BC
January 24, 2018*

COUNCIL IN ATTENDANCE

Wayne Fritz	Strata Chair & President
	Treasurer
Danielle Gibbons	Secretary
Terry Callender	Landscape Liaison
Peggy Wong	Member-at-Large
Brent Chadwick	Member-at-Large

REGRETS

Ron Brimacombe	Maintenance Liaison
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CALL TO ORDER

Meeting was called to order by the Strata Chair at 6:35 p.m.

STANDING BUSINESS

1. Approval of Minutes & Agenda

- The minutes from the September 20, 2017 and November 15, 2017 meeting were approved. The agenda for the January 24, 2018 meeting was approved.

2. Finances

- The monthly financial statements prepared by Marsh and Marsh were reviewed and found to be in good order.
- Wayne confirmed that the electronic fund transfer system for strata fees has now been set up for those strata members that have given their authorization.
- A one-time \$100 fee was charged by Scotiabank for the initial set up of the electronic fund transfer system.
- There are currently 26 strata members enrolled in the electronic fund transfer system. Council agreed that as of the 2018-2019 fiscal year, it will be a requirement for all strata members to be enrolled in the electronic fund transfer system.
- Terry and Danielle have now been set up as signing authorities with Scotiabank.

3. Maintenance Update

- There are issues with the gutters at units 9045, 9049 and 9081 Moorside where a “waterfall” occurs over the front steps during heavy rainfall. Attila has been called to review and suggest possible solutions.
- Owners at unit 9215 Breamoor have a broken window that needs to be repaired. Wayne has contacted Accurate Glass and given instructions for the repair.

4. Landscape Update

- Council received and reviewed a third quote regarding the replacement of the retaining walls that were removed in relation to the fencing project.
- After careful review of the different suggestions and approaches, Terry to contact Para Space Landscaping to provide instructions for work to begin as soon as possible in the Spring.
- The Strata’s landscaping contract with Piper Landscaping has expired. Council to request and review contract quotes from new landscaping companies.
- Terry to contact Para Space Landscaping to request a quote for landscaping services.
- Wayne will follow-up with Ashbrook Place Strata Council to discuss the status of the removal of the double-tagged tree (on Moorside behind Chris and Terry’s place).

5. Composting

- Quotes to be obtained regarding composting bin cage.

6. Recycling

- Council has implemented a Rule that all compost bins must be removed within 24 hours of collection.
- Recycling bins and bags must be labelled with strata unit number.
- All cardboard must be broken down flat to comply with curbside collection policy.
- If a strata unit has placed items out that have been declined for curbside pickup, those items must be removed immediately and recycled appropriately by the strata unit.
- The two closest recycling depots are:
 - Burnaby Eco-Centre located at 4855 Still Creek Drive, Burnaby; and
 - Regional Recycling located at 2961 Norland Avenue, Burnaby.

7. Painting

- Council will start obtaining quotes for the painting of the complex.

8. Other Business Arising

- Council welcomed Brent Chadwick as a new council member.
- A reminder that there is no visitor parking in the complex. No strata member owns or may claim a parking spot as their own other than their carport. Strata members may contact Wayne to obtain a Strata Lot parking sticker for their car, with a maximum of two stickers allowed per strata unit.

Meeting was concluded at 7:43 p.m.