

# **MINUTES OF THE MEETING OF STRATA COUNCIL STRATA PLAN NW 2040**

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*HELD AT 9045 MOORSIDE PLACE, BURNABY, BC  
November 15, 2017*

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## **COUNCIL IN ATTENDANCE**

Wayne Fritz	Strata Chair & President
	Treasurer
Danielle Gibbons	Secretary
Terry Callender	Landscape Liaison
Ron Brimacombe	Maintenance Liaison
Peggy Wong	Member-at-Large

## **REGRETS**

Brent Chadwick	Member-at-Large
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## **CALL TO ORDER**

Meeting was called to order by the Strata Chair at 6:38 p.m.

## **STANDING BUSINESS**

### **1. Approval of Minutes & Agenda**

- The minutes from the September 20, 2017 meeting minutes were not approved as not ready for the meeting. The agenda for the November 15, 2017 meeting was approved.

### **2. Finances**

- Handover of Treasurer portfolio and financial statements was deferred to December.
- A request for a council member to fill the position of Treasurer was put forward. Wayne will be acting Treasurer until another council member volunteers or at the most to the end of the fiscal year.
- Signing authority on behalf of the Strata was assigned to Wayne Fritz, Terry Callender and Danielle Gibbons.

### **3. Maintenance Update**

- Concrete repair to the sidewalks on Moorside and Ridgemoor has been completed. A final invoice from Active Concrete has been received. Ron will forward the invoice to Council for approval.
- There was a sewage backup in Moorside due to roots clogging the drain of a cistern. Repairs are currently happening in two units: 9081 and 9093 Moorside Place. Council considered the proposal that the complex's cistern system should be mapped. Ron to obtain a quote to map the system.

- Owners at 9130 Ridgemoor found rotting sill plate in the basement level. Atillia has been called to review and Council to approve the proposed repair work.

#### **4. Landscape Update**

- Tree trimming around the complex has been completed by Bartlett. One tree of concern was removed (out front near 9285 Breamoor). As of the date of this meeting a final invoice has not been received from Bartlett.
- Terry had a fulsome discussion with the Arborist from the City of Burnaby regarding trees of concern around the complex. Council will follow up with the Ashbrook Strata Council regarding the removal of the double-tagged tree (on Moorside behind Chris and Terry's place).
- Two quotes have been received regarding the replacement of the retaining walls that were removed in relation to the fencing project. Council to consider a third quote.

#### **5. Composting**

- Quotes to be obtained regarding composting bin cage.

#### **6. Insurance**

- Insurance deductible regarding the sewage backup repair was approved by Council. Wayne will issue and forward the cheque for payment.

#### **7. Painting**

- Council will start obtaining quotes for the painting of the complex.

#### **8. Other Business Arising**

- Council welcomed Peggy Wong as a new council member.
- Council seconded Wayne continuing on as Strata Chair & President.

Meeting was concluded at 7:28 p.m.