

**MINUTES OF THE MEETING OF  
STRATA COUNCIL  
STRATA PLAN NW 2040**

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*HELD AT 9045 MOORSIDE PL, BURNABY, BC  
June 7<sup>th</sup> 2017*

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**COUNCIL IN ATTENDANCE**

Wayne Fritz	Strata Chair & President
Derek Martinig	Treasurer
Graham Giles	Secretary
Lauren Rotzien	Member-at-Large
Danielle Gibbons	Member-at-Large
Ron Brimacombe	Maintenance Liaison
Terry Callender	Landscape Liason

**CALL TO ORDER**

Meeting was called to order by the Strata Chair at 6:35 pm.

**STANDING BUSINESS**

**1. Approval of Minutes & Agenda**

- The minutes from the May 3<sup>rd</sup> meeting was approved. The agenda for the June 7<sup>th</sup> meeting was approved.

**2. Finances**

- The monthly financial statements prepared by Marsh and Marsh were reviewed and found to be in good order

**3. Maintenance Update**

- Concrete repair to the sidewalks on Ridgemoor has been budgeted for \$3,000 dollars. Quotes will need to be obtained and will hopefully be completed later in the year
- Watermain replacement has also been budgeted for \$47,000. Two buildings within the complex will be completed this year
- Drainage weeping repairs to a building on Ridgemoor is estimated to be under \$5,000 and will be completed this summer.
- Roof cleaning will be undertaken soon when weather clears and drainage downspout repairs are also scheduled.
- Backyard privacy fences will be exactly measured next week to optimize the lineal feet required. \$34,000 has been budgeted. Ron has negotiated holdback and staged payments which will consist of a 15% deposit, 15% upon delivery of material and balance due minus holdback upon completion.

#### **4. Landscape Update**

- Post winter storm tree cleanup was discussed. Derek had reached out to Piper Landscaping who quoted \$1400 to haul away wood debris. Strata recommended using Derek's pick-up truck connection some time in the future.

#### **5. Other Business Arising**

- Window cleaning has been booked for June 30<sup>th</sup>. Wayne will follow-up with an email reminder closer to the day of cleaning.

Meeting was concluded at 7:55pm