

**MINUTES OF THE MEETING OF  
STRATA COUNCIL  
STRATA PLAN NW 2040**

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*HELD AT 9045 MOORSIDE PL, BURNABY, BC  
September 17<sup>th</sup> 2015*

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**COUNCIL IN ATTENDANCE**

Wayne Fritz	Strata Chair & President
Derek Martinig	Treasurer
Ron Brimacombe	Maintenance Liaison
Lauren Rotzien	Member-at-Large

**REGRETS**

Andrew Boden	Landscaping Liaison
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**CALL TO ORDER**

Meeting was called to order by Strata Chair at 6:35 pm.

**STANDING BUSINESS**

**1. Approval of Minutes & Agenda**

Approval of the minutes from the August 5<sup>th</sup> meeting were deferred to the next meeting. The agenda for the meeting was approved

**2. Financial Statement from July 2015**

Financial statements from July 2015 were reviewed and no discrepancies were identified.

**3. Maintenance Update**

- Strata signage lighting has been repaired
- Electrical box repairs completed
- Chimney cleaning completed in complex for those that signed up

**4. Landscaping Update**

- Nothing to report
- Andrew has asked Piper Landscaping for a quotation to spread bark-mulch throughout the complex.

**PREVIOUS BUSINESS**

**5. Insurance Appraisal**

New quote received and approved. Official documents will be made available at the AGM.

**6. Bridge Structural Assessment**

Council has obtained a quote for a structural assessment and report of the two bridges within the complex (driveway-bridge on Moorside and footbridge between Ridgemoor and Moorside). The inspection will be performed by an engineering firm specializing in bridge design. A motion was put forward to have the initial inspection performed and it was approved. Once completed, Council hopes to have a better idea of what work will need to be performed on the bridge and how new railings can be installed.

**7. Window Washing**

As the water restrictions did not permit the window cleaning to be completed this summer, a decision was made to defer the cleaning till the spring of next year.

**BUSINESS ARISING**

**8. AGM**

Council has selected October 22<sup>nd</sup> as the AGM date. Lauren will be booking the community room at Forest Grove Elementary. Meeting packages will be distributed to all units on or before October 8<sup>th</sup>.

**Next Strata meeting is set for October 6<sup>th</sup>, 2015**

**Meeting Adjourned at 7:40 pm**

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Derek Martinig, Treasurer

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Wayne Fritz, Strata Chair