

MINUTES OF THE MEETING OF  
STRATA COUNCIL  
STRATA PLAN NW 2040

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*HELD AT 9088 MOORSIDE PLACE, BURNABY, BC  
October 7, 2014*

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COUNCIL IN ATTENDANCE

Derek Martinig	Meeting Chair & Treasurer
Ron Brimacombe	Maintenance Liaison
Lauren Rotzien	Secretary
Andrew Boden (Regrets)	Landscaping Liaison
Graham Giles (Regrets)	Member-at-Large
Geoff Salbach (Regrets)	Member-at-Large

CALL TO ORDER

Meeting was called to order by Meeting Chair at 7:20 pm.

1) GENERAL

- Strata has been working diligently to prepare for the AGM. All documents will be delivered by Thursday evening; two weeks prior to the meeting. In preparation, the Library has been booked at Forest Grove Elementary School; however, Lauren is still waiting on the City to provide the official contract for signing.
- The following positions will be vacant in the coming year:
  - Chair
  - Treasurer
  - SecretaryCouncil is actively seeking volunteers for these vacant positions. Graham Giles and Stephanie Salbach will be resigning from their member-at-large positions and we thank them for their service. Lauren Rotzien will be returning as member-at-large and Derek Martinig will be returning as one of the unfilled positions.
- A rental request has been made for 9062 Moorside. Council reviewed and approved the request as there is currently no rental units in the complex.

- The strata's insurance has been renewed as of Sept 30, 2014. The insurance documents will be made available to all owners at the Annual General Meeting.

## 2) MAINTENANCE

- The final building permit has been obtained for the stairs/railings project. Ron is in discussion with Centra to obtain a tentative timeline of events and has been informed that construction could begin in as early as a couple weeks. Council is aware that delays in starting the project now may impact Halloween in the complex (e.g. front doors may be unavailable). An emphasis will be made on the importance of keeping a clean and safe work site during this holiday.
- Ron will be looking into temporary mailbox solutions based on Graham's research.
- A minor leak has been noticed at 9120 Ridgemoor. Attila and Ron are investigating the cause and a possible solution.
- Completed projects:
  - The foggy windows were replaced on Oct 1 at 9088 Moorside, 9046 Moorside and 9054 Moorside.
  - A minor patio door issue was fixed at 9265 Braemoor.

## 3) LANDSCAPING

- Andrew has received the new contract from Piper Landscaping with no increase in cost. Andrew will be checking to make sure the terms are the same prior to renewing the contract.

## 4) TREASURER / FINANCE

- The financial statements from August 2014 were presented to the council for review. No discrepancies were identified. It should also be noted that these statements were used to prepare the AGM package budget; as the year-end financial statements were not ready.

5) Other business

Meeting adjourned at 7:45 pm. The next meeting will be scheduled following the AGM on Thursday Oct 23 at Forest Grove Elementary School.

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Derek Martinig, Treasurer

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Ron Brimacombe, Maintenance Liaison