

## STRATA NW2040 E-MAIL CONSENT FORM

Strata NW2040 also known as Strata NW2040, Mountaingate, Ridgemoor, Braemoor, or Moorside, ("Strata NW2040" ) is committed to protecting the privacy of people whose personal information is held by the strata through responsible information management practices.

ALL RESIDENTS/OWNERS must complete the following to receive/decline email communication from Strata NW2040. The form must be re-completed upon any change and the completed form is to be emailed to the strata council email. ( [mountaingatenw2040@yahoo.ca](mailto:mountaingatenw2040@yahoo.ca) )

Declining email communication will mean no notice of Strata projects and maintenance issues that may require your compliance. There will be no physical notifications.

EMERGENCY or URGENT PROBLEMS

E-mail should never be used for emergencies. Call 911 in the event of a fire or medical emergency.

### STRATA TITLE OWNER INFORMATION

Strata Title Owner name (printed first, last)	Strata Title Owner name (printed first, last)
Strata Unit Address	Burnaby, BC
Postal Code	
Phone Number	Emergency Contact Number
Email Address (adding an email address is your consent to receive Strata communications)	Secondary Email Address (adding an email address is your consent to receive Strata communications)

## RENTER INFORMATION

Renter name (printed first, last)	Renter name (printed first, last)
Phone Number	Emergency Contact Number
Email Address (adding an email address is your consent to receive Strata communications)	Secondary Email Address (adding an email address is your consent to receive Strata communications)

## CONDITIONS FOR THE USE OF E-MAIL

Strata NW2040 will use reasonable means to protect the security and confidentiality of e-mail information sent and received.

- A. Strata NW2040 may forward e-mails to other council members.
- B. Strata NW2040 will not, however, forward owner or renter emails to third parties without prior written or electronic consent, except as authorized or required by law.
- C. If the legal title owner's e-mail requires a response from Strata NW2040, and the legal title owner has not received a response within a reasonable time period, it is the legal title owner's responsibility to follow up to determine whether the intended recipient received the e-mail and when the recipient will respond.
- D. The legal title owner is responsible for informing Strata NW2040 of any information the legal title owner does not want to be sent by e-mail
- E. The recipient is responsible for his/her personal computer or other means of access to e-mail. Appropriate anti-virus and anti-spyware programs are recommended.
- F. Strata NW2040 shall not engage in e-mail communication that is unlawful.
- G. Owners and email recipients should refrain from soliciting Strata NW2040 members with non-Strata NW2040 related information, requests or announcements.